



DIRECTORATE OF RESEARCH INNOVATION AND POSTGRADUATE STUDIES

ZETECH
UNIVERSITY

INTERNAL MEMO

FROM: DIRECTOR RESEARCH AND INNOVATION
TO: ALL STAFF

REF: ZU/13/VCGRANTSVOL.1/4
DATE: 10TH MARCH, 2025

RE: 3RD VICE-CHANCELLOR'S RESEARCH AND INNOVATION GRANT: INTERNAL CALL FOR PROPOSALS

To support the achievement of Zetech University's Research and Innovation mandate, the University, through the Directorate of Research, Innovation and Postgraduate Studies, announces the 3rd Vice-Chancellor's Research and Innovation Grant. The objective of the grant is to strengthen the research and innovation culture in the University and contribute to the National development agenda. The proposed research work must be conducted in Kenya and must have an application component and potential impact on the beneficiaries.

Thematic areas of Focus for the 2025 call are:

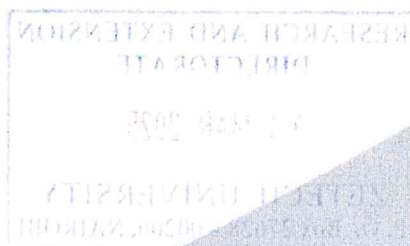
- i) Agriculture and Food Security
- ii) Health and Disease Prevention
- iii) Water, Sanitation and Hygiene (WASH)
- iv) Energy and Climate Change
- v) Education and Skills Development
- vi) Poverty Reduction and Social Inclusion
- vii) Science, Technology and Innovation (STI)
- viii) Business, Finance and Governance

Eligibility

Applicants are advised to read the Vice-Chancellor's Research and Innovation Grant guidelines and eligibility criteria available on the University [website](#). We encourage submissions from full-time teaching, technical staff, and Current postgraduate students of Zetech University.

The following individuals and/or groups are not eligible to apply,

- i). Members of the University Management Board
- ii). Members of the University Research Review Committee
- iii). Beneficiaries of previous calls whose funded project is incomplete



Ruiru Campus
Off Thika Road - Ruiru
P.O. Box 2768 00200, Nairobi.

Technology Park - Mang'u
Campus, Off Thika Road
Email: info@zetech.ac.ke

Nairobi City Campus - Pioneer
Building, Moi Avenue
Mobile: 0719034500

Grant Ceiling

The maximum amount of grant funding for interdisciplinary research projects shall be KES. 1,000,000 per proposal. The grant shall be awarded for a maximum of 2 years, subject to submission of satisfactory technical and financial reports. Proposals submitted by individual researchers shall receive a maximum of up to KES. 250,000 per proposal and the grant shall be awarded for a maximum of 1 year subject to submission of satisfactory technical and financial reports.

Eligible Cost

- i). The Research Fund shall cover costs of research permit, data collection, analysis of the results, publication, conference registration fees, conference participation costs and facilitation for the researcher and collaborators.
- ii). Applicants should not commit more than 15% of the total budget to report writing and/ or monitoring and evaluation.
- iii). Subsistence allowances during the research period should not exceed 20% of the total amount awarded.

The Research fund shall not support any other costs outside those identified in (i). After completion of the project, all capital items bought using the research fund will revert to the University.

Research Proposal Format

The proposal should not exceed 15 pages in Montserrat Medium, font size 11, and spacing of 1.5. Strictly use

Deliverables

All successful grantees are expected to deliver as follows:

- i). Submit a progress report every three months after receiving the grant.
- ii). Publish at least one (1) paper from the research project in a peer-reviewed journal.
- iii). Acknowledge financial support from Zetech University of Science and Technology in their publication(s)
- iv). Submit a softcopy of the published paper to the Directorate of Research Innovation and Postgraduate Studies.
- v). Make a seminar presentation at the end of the research project.
- vi). Co-register between the university and the grantees any patent(s) made out of the research findings.

Proposal Submission and Deadline:

Proposals should be submitted in the official application form available on the research portal or the Directorate of Research Office by Friday, 30th May 2025 at 5.00 pm. Late submissions will not be accepted.

Applicants should submit their proposals electronically to: research.extensions@zetech.ac.ke

Yours faithfully,



Esther W. Mwangi
Head of Research and Innovation
CC Vice Chancellor,
DVC ARS,
Executive Director Finance,
Deans of Schools

